

June 26, 2025 Board Meeting

LOUISIANA STATE BOARD OF NURSING
BOARD MEETING - JUNE 26, 2025
AGENDA

Place Louisiana State Board of Nursing
17373 Perkins Road
Baton Rouge, Louisiana 70810

Call to Order: 9:00 a.m.

Roll Call

Adoption of Agenda

Approval of Minutes April 24, 2025

Public participation is available in person, as space permits, and virtually using Microsoft TEAMS.

If you wish to speak to an item, please complete the comment card below and e-mail to campera@lsbn.state.la.us.

Virtual participants may also ask to be recognized during the meeting by using the "raise your hand" feature in Microsoft TEAMS.

Click [HERE](#) to join the meeting via Microsoft TEAMS.

UNFINISHED BUSINESS

Update on Rules- Ms. Alicia Wheeler

Notification of Student Clinical Enrollment Changes- Dr. Monique Calmes

NEW BUSINESS

1. Consent Agenda Motions

- a. Education Announcements
 - i. ACEN Accreditation - Dillard University
 - ii. Change in Administration - McNeese State University
 - iii. ACEN Accreditation - Bossier Parish Community College
 - iv. ACEN Accreditation - Louisiana Delta Community College
 - v. Change in Administration - Southern University at New Orleans
 - vi. Proposed Addition to LPN to Rn Track - Delgado Community College
 - vii. Addition to LPN to Rn Track - South Louisiana Community College
 - viii. Change in Administration - Woman's Hospital
 - ix. Change in Administration - Herzing University
 - x. Change in Address - United States University
 - xi. Change in Administration - Northshore Technical Community College
 - xii. ACEN Accreditation - Northshore Technical Community College
 - xiii. Change in Address - Baton Rouge Community College
 - xiv. Change in Administration - University of Holy Cross
 - xv. Change in Administration - LSU Health New Orleans
 - xvi. Change in Curriculum - LSU Health New Orleans
 - xvii. Change in Administration - Loyola University New Orleans
 - xviii. Change in Administration - Northwestern State University
 - xix. Change in Curriculum - Northwestern State University

2. Division Reports

- a. Division of Nursing Practice
 - i. Chief Credentialing Officer - **Dr. Monique Calmes**
 - 1. Consideration of Approval for Occupational English Test
 - ii. Education and Examination - **Mr. Chancellor Fontenot**
 - 1. Out of State Clinical Approval
 - a. Liberty University
 - 2. Major Substantive Change
 - a. Simmons University
 - b. Northshore Technical Community College
 - 3. Request for Full Approval Status
 - a. McNeese State University
- b. Compliance Division
 - i. Chief Regulatory Officer - **Ms. Alicia Wheeler**
 - 1. Compliance Update
- c. Division of Administration
 - i. Chief Administrative Officer - **Ms. Isonel Brown**
 - 1. LSBN Financial and Compliance Auditor
 - 2. Compliance Questionnaire
 - 3. FY 2025 Amended Annual Budget
- d. Division of Legal Affairs
 - i. Chief Legal Officer
- e. Office of Executive Counsel - **Ms. Alicia Wheeler**

3. Office of the Executive Director/CEO

- a. Current Hearing Panels Schedule
- b. Nursing Supply Report

4. **Reports**

- a. Report of President
- b. Report of Vice-President
- c. Report of Executive Director

5. **Professional Development**

6. **Strategic Plan**

7. **National Council State Boards of Nursing**

8. **Public Comments**

9. **Executive Session**

- a. Report on Litigation
- b. Personnel Issues

ANNOUNCEMENTS AND COMMUNICATIONS

Adjournment

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.
Effective: Revised:

MISSION: To safeguard the life and health of the citizens of Louisiana by assuring persons practicing as registered nurses and advanced practice registered nurses are competent and safe.

VISION: LSBN will be a leader in regulatory excellence that advances nursing workforce, education, and practice.

1.a.i - 06/25/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.i

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - DILLARD UNIVERSITY**

Action Requested

Summary/Background

On May 8, 2025, LSBN staff received notification from Dillard University that the Accreditation Commission for Education in Nursing (ACEN) granted Initial Accreditation to the master's program and scheduled the next evaluation visit for Fall 2029.

Fiscal Impact

None

Attachments

Dillard University

Dillard University Certificate

1.a.ii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.ii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT- MCNEESE STATE UNIVERSITY**

Action Requested

Summary/Background

On May 13, 2025, LSBN staff received notification from McNeese State University that Dr. Rhonda Johnson, Department Head of the Undergraduate Nursing Program, will be retiring, effective May 2025. Dr. Amelia Washington will assume the role of Department Head of the Undergraduate Nursing Program on an interim basis for summer 2025 and then permanently effective August 2025.

Fiscal Impact

NONE

Attachments

McNeese State University

1.a.iii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.iii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUCEMENT- BOSSIER PARISH COMMUNITY COLLEGE**

Action Requested

Summary/Background

On May 8, 2025, LSBN staff received notification from Bossier Parish Community College that the Accreditation Commission for Education in Nursing (ACEN) has granted Continuing Accreditation to the Associate Nursing Program and scheduled the next evaluation visit for Fall 2032.

Fiscal Impact

NONE

Attachments

Bossier Parish Community College

Bossier Parish Community College Certificate

1.a.iv - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.iv

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - LOUISIANA DELTA COMMUNITY COLLEGE**

Action Requested

Summary/Background

On May 8, 2025, LSBN staff received notification from Louisiana Delta Community College that the Accreditation Commission for Education in Nursing (ACEN) has granted Continuing Accreditation to the Associate Nursing Program and scheduled the next evaluation visit for Fall 2032.

Fiscal Impact

Attachments

Louisiana Delta Community College

Louisiana Delta Community College Certificate

1.a.ix - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.ix

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - HERZING UNIVERSITY**

Action Requested

Summary/Background

On June 5, 2025, LSBN staff received notification from Herzing University that Traci Henry, DNP, RN has been appointed interim nurse administrator for the New Orleans Campus Baccalaureate of Science in Nursing program, effective June 5, 2025. This appointment comes following the departure of the former nurse administrator, Dr. Sonia Clarke.

Fiscal Impact

NONE

Attachments

Herzing University

1.a.v - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.v

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - SOUTHERN UNIVERSITY AT NEW
ORLEANS**

Action Requested

Summary/Background

On May 2, 2025, LSBN staff received notification from Southern University at New Orleans that Dr. Kathleen C. Quinn will no longer be serving as Interim Director, effective May 5, 2025. The search committee has secured a new dean beginning in mid-July.

Fiscal Impact

NONE

Attachments

Southern University at New Orleans

1.a.vi - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.vi

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT- DELGADO COMMUNITY COLLEGE**

Action Requested

Summary/Background

On April 29, 2025, LSBN staff received notification from Delgado Community College of a proposed addition to the existing LPN to RN Transitions Program. The addition is intended to enhance accessibility for working LPNs by offering an Evening and Weekend Track. The proposed track does not change the existing curriculum, learning outcomes, or clinical requirements and will remain in full compliance with LSBN standards.

Fiscal Impact

NONE

Attachments

Delgado Community College

1.a.vii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.vii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - SOUTH LOUISIANA COMMUNITY COLLEGE**

Action Requested

Summary/Background

On April 29, 2025, LSBN staff received notification from South Louisiana Community College that they are partnering with Ochsner Health Systems on an LPN to RN cohort on the existing main campus in Lafayette, LA. This cohort will follow the current LPN to RN Transitional Track's curriculum on a night and weekend schedule. The first cohort will begin Fall 2025 and will complete the program in Summer 2026. The first cohort will be a group of 10 students who are currently employed by Ochsner Health System.

Fiscal Impact

NONE

Attachments

South Louisiana Community College

1.a.viii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.viii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT. MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - WOMAN'S HOSPITAL (CE PROVIDER)**

Action Requested

Summary/Background

On June 2, 2025, LSBN staff received notification from Woman's Hospital that effective June 2, 2025, Amanda Juban, BSN, RN, CCRN has assumed the role of nurse planner in the Educational Services Department at Woman's Hospital, replacing Elise Juergens, PhD, RN. Jordan Labbe, CHCP will continue to serve in her current role as Continuing Education Coordinator.

Fiscal Impact

NONE

Attachments

Woman's Hospital

1.a.x - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.x

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - UNITED STATES UNIVERSITY**

Action Requested

Summary/Background

On June 6, 2025, LSBN staff received notification from United States University that effective May 29, 2025, the new address for USU's main campus is:

859 Mt. Vernon Hwy. NE, Suite 200

Sandy Springs, GA 30328

All current academic programs will continue as scheduled, including in-person, online, and hybrid offerings. Courses, faculty engagement, and academic advising will proceed without interruption. USU will continue to maintain administrative offices/learning centers at the following locations:

- **Arizona:** 4605 E. Elwood Street, 3rd Level, Phoenix, AZ 85040
- **California:** 404 Camino Del Rio S., Suite 102, San Diego, CA 92108
- **Texas:** 101 Louis Henna Boulevard, Suite 100B, Round Rock, TX 78664

Fiscal Impact

Attachments

United States University

1.a.xi -06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xi

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT- NORTHSHORE TECHNICAL COMMUNITY COLLEGE**

Action Requested

Summary/Background

On June 9, 2025, LSBN staff received notification from Northshore Technical Community College that effective June 11, 2025, Michelle Reed, MSN, APRN, FNP-C, Director of the ASN Program, will be retiring. James Foley will be acting Director until hired as the new Director of the ASN Program at NTCC.

Fiscal Impact

NONE

Attachments

NORTHSHORE TECHNICAL COMMUNITY COLLEGE

1.a.xii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - NORTSHORE TECNICAL COMMUNITY COLLEGE**

Action Requested

Summary/Background

On May 8, 2025, LSBN staff received notification from Northshore Technical Community College that their application for candidacy for initial accreditation has been granted for the associate nursing program by the Accreditation Commission for Education in Nursing. The candidacy status expires on May 8, 2027.

Fiscal Impact

NONE

Attachments

Northshore Technical Community College - Candidacy Decision Letter

1.a.xiii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xiii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - BATON ROUGE COMMUNITY COLLEGE**

Action Requested

Summary/Background

On June 12, 2025, LSBN staff received notification from Baton Rouge Community College that the nursing program will be relocating from the Acadian campus to the new nursing building on the main campus (mid-city). The estimated date for transition is August 25, 2025. The new address is:

Baton Rouge Community College Mid-City

201 Community College Drive

Baton Rouge, LA 70806

Fiscal Impact

NONE

Attachments

Baton Rouge Community College

1.a.xiv - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xiv

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - UNIVERSITY OF HOLY CROSS**

Action Requested

Summary/Background

On June 17, 2025, LSBN staff received notification from the University of Holy Cross that Dr. Patricia M. Prechter, RN, BSN, MSN, Ed.D, Dean and Professor Emerita, has retired from the University of Holy Cross. Dr. Kristy Solis has been named as her replacement

Fiscal Impact

None

Attachments

University of Holy Cross

1.a.xix - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xix

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - NORTHWESTERN STATE UNIVERSITY

Action Requested

Summary/Background

On June 19, 2025, LSBN staff received notification from Northwestern State University of their intent to initiate a substantive change to the Doctor of Nursing Practice (DNP) degree program effective Spring 2026. Specifically, this change involves the revision of the existing Organizational Systems Leadership concentration into two distinct concentrations: Educational Leadership and Executive Leadership. This revision reflects the institution's alignment with the *American Association of Colleges of Nursing (AACN) Essentials* (2021) and the updated *Commission on Collegiate Nursing Education (CCNE) Accreditation Standards* (2024). These changes are designed to ensure their graduates are well-prepared for clearly defined roles as nurse educators and healthcare leaders. The revised concentration curricula have been approved by the DNP Curriculum Committee, Northwestern State University's Curriculum Review Committee, and the University's Graduate Council. As these changes revise an existing concentration rather than create a new degree program, no additional approvals are required from the University of Louisiana System Board or the Louisiana Board of Regents. On behalf of the College of Nursing and the doctoral program, Northwestern State University submits this notification and requests acknowledgment from the LSBN of their intent to implement these changes and begin admitting students to the MSN-to-DNP Educational Leadership and Executive Leadership concentrations beginning Spring 2026.

Fiscal Impact

NONE

Attachments

Northwestern State University Curriculum

1.a.xv - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xv

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - LSU HEALTH NEW ORLEANS**

Action Requested

Summary/Background

On June 16, 2025, LSBN staff received notification from LSU Health New Orleans School of Nursing that Dr. Todd Tartavouille has retired from the position of Assistant Dean of Student Services with LSU Health New Orleans School of Nursing. The appointment of Assistant Dean of Student Services has been accepted by Dr. Melissa F. Nunn, effective June 14, 2025.

Fiscal Impact

NONE

Attachments

LSU Health New Orleans

1.a.xvi - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xvi

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT – LSU HEALTH NEW ORLEANS SCHOOL OF NURSING**

Action Requested

Summary/Background

On June 18, 2025, LSBN staff received notification from LSU Health New Orleans School of Nursing of proposed curriculum changes to the Bachelor of Science in Nursing (BSN) program within the LSUHSC-NO School of Nursing (LSUHSC-NO SON). LSUHSC-NO SON is requesting the Louisiana State Board of Nursing's (LSBN) approval of the 46:XLVII-3525 Continuous Quality Improvement: Undergraduate and Graduate Nursing Education Degree Programs for Curriculum Change. These revisions are the result of new standards released by the American Association of Colleges of Nursing (AACN, 2021) and the integration of those standards, as well as competency-based education into all BSN courses. The new AACN Essentials were approved by the School of Nursing (SON) Faculty Organization in May 2023. The curriculum changes were approved by the LSUHSC-NO School of Nursing Academic Graduate Council, Curriculum Committee, SON Dean, and the Vice Chancellor for Academic Affairs.

Fiscal Impact

NONE

Attachments

LSU HEALTH NEW ORLEANS BSN PROGRAM

1.a.xvii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xvii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: LOYOLA UNIVERSITY NEW ORLEANS**

Action Requested

Summary/Background

On June 19, 2025, LSBN staff received notification from Loyola University New Orleans of a change in the Chief Nursing Administrator. Dr. Clareen Wienczek was appointed SON Director, effective May 1, 2024. Dr. Wienczek has decided to retire from the Director position and will remain as an adjunct faculty member. Her last day was May 31, 2025. The new SON Director is Dr. Colette Baudoin. Her first day was June 2, 2025.

Fiscal Impact

NONE

Attachments

Loyola University New Orleans Notification

1.a.xviii - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 1.a.xviii

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: EDUCATION ANNOUNCEMENT - NORTHWESTERN STATE UNIVERSITY**

Action Requested

Summary/Background

On June 18, 2025, LSBN staff received notification from Northwestern State University of recent leadership changes within the College of Nursing and School of Allied Health at Northwestern State University of Louisiana. Dr. Aimee Badeaux was appointed Interim Dean of the College of Nursing and School of Allied Health effective February 5, 2024, following the separation of Dr. Joel Hicks from the University. Her appointment as permanent Dean became effective March 24, 2025, and was officially approved by the University of Louisiana System Board of Supervisors on April 24, 2025. In her role as Dean, Dr. Badeaux will assume the responsibilities of Chief Nurse Administrator for the College of Nursing effective July 1, 2025.

Fiscal Impact

NONE

Attachments

Northwestern State University

2.a.i.1 - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 2.a.i.1

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS

FROM: MONIQUE CALMES, DNP, APRN, FNP, BC CHIEF CREDENTIALING OFFICER

RE: CONSIDERATION OF APPROVAL FOR OCCUPATIONAL ENGLISH TEST

Action Requested

Board staff recommendation: LSBN staff recommend approval to utilize the Occupational English Test (OET Nursing) to determine English Proficiency for Internationally Educated Licensure Applicants.

Summary/Background

On April 30, 2025, LSBN received a proposal from Mr. Gary Neale requesting approval from the board to utilize OET to determine English Proficiency for Internationally Educated Licensure Applicants applying for NCLEX® testing and licensure by examination and endorsement in Louisiana.

Fiscal Impact

NONE

Attachments

Louisiana Board of Nursing Presentation

2.a.ii.1.a - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 2.a.ii.1

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: OUT OF STATE CLINICAL APPROVAL - LIBERTY UNIVERSITY**

Action Requested

That the Board approve the request from Liberty University for continued approval to offer graduate clinical experiences until June 25, 2028, for the following role/population:

- Doctor of Nursing Practice
- Family Nurse Practitioner
- Psychiatric Mental Health Nurse Practitioner
- Psychiatric Mental Health Nurse Practitioner Certificate

Summary/Background

On April 24, 2025, LSBN staff received a proposal from Liberty University for continued approval to offer graduate clinical experiences in Louisiana for the following roles/populations:

- Doctor of Nursing Practice
- Family Nurse Practitioner
- Psychiatric Mental Health Nurse Practitioner
- Psychiatric Mental Health Nurse Practitioner Certificate

Fiscal Impact

\$250 Out-of-State Certification Fee

Attachments

Liberty University Proposal

LSBN Staff Checklist

2.a.ii.2.a - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 2.a.ii.2.a

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: MAJOR SUBSTANTIVE CHANGE - SIMMONS UNIVERSITY**

Action Requested

That the Board approve the substantive change request from Simmons University to add an online Post Graduate Certificate (PGC) program to their approved graduate nursing degree program for the following specialties:

- Family Nurse Practitioner (FNP)
- Psychiatric Mental Health Nurse Practitioner (PMHNP)

Summary/Background

On May 8, 2025, LSBN staff received notification from Simmons University planning to offer an online Post Graduate Certificate (PGC) program for licensed and certified Advanced Practice Registered Nurses who have already earned a master's degree in nursing. Upon completing the program's streamlined curriculum, students will be eligible to take the national board exams to become certified in one of the following specialties:

- Family Nurse Practitioner (FNP)
- Psychiatric Mental Health Nurse Practitioner (PMHNP)

Fiscal Impact

NONE

Attachments

Simmons University

2.a.ii.2.b - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 2.a.ii.2.b

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: MAJOR SUBSTANTIVE CHANGE- NORTSHORE TECHNICAL COMMUNITY COLLEGE**

Action Requested

That the Board approve the major substantive change notification from Northshore Technical Community College reporting a 33.3% turnover in full-time ASN faculty for the 2024 – 2025 academic year.

Summary/Background

On June 12, 2025, LSBN staff received notification from Northshore Technical Community College (NTCC) reporting a 33.3% turnover in full-time ASN faculty for the 2024 – 2025 academic year. This exceeds the 25% threshold and is recognized as a Major Substantive Change under LAC 46:XLVII.3523.5. Despite these transitions, NTCC remains fully committed to maintaining the highest standards in its nursing education programs. The Associate of Science in Nursing (ASN) program will continue to operate without disruption. A progressive and structured plan to recruit and onboard new full-time faculty members is actively in place. This ensures continuity in instruction and clinical education while upholding the quality of student learning outcomes. In addition, the Dean of Nursing, Director of Nursing, and Program Director for the ASN program will work in close collaboration with the Executive Leadership Team to examine faculty retention trends and explore long-term strategies to enhance faculty support and maintain NTCC's competitiveness in the academic and healthcare sectors.

Fiscal Impact

NONE

Attachments

Northshore Technical Community College

2.a.ii.3.a - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 2.a.ii.3.a

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: CHANCELOR FONTENOT, MSN, RN RN PROGRAM CONSULTANT
RE: REQUEST FOR FULL APPROVAL STATUS- MCNEESE STATE UNIVERSITY**

Action Requested

That the Board approve the request from McNeese State University for full approval status of their Graduate Nursing Program.

Summary/Background

On May 23, 2025, LSBN staff received notification from McNeese State University requesting full approval for the Graduate Nursing Program. The DNP program received full approval from CCNE in November 2024. LSBN staff conducted a site visit in conjunction with CCNE in March 2024. The first two graduates of the DNP program at McNeese State University have been verified by LSBN staff as successfully passing certification as Psychiatric Mental Health Nurse Practitioners.

Fiscal Impact

NONE

Attachments

McNeese State University Request Full Approval Status

2.b.i.1 - 6/26/25

June 26, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.b.i.1

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS

FROM: Alicia Wheeler

RE: Compliance Update

Action Requested

Summary/Background

Fiscal Impact

Attachments

Compliance Update Presentation

2.c.i.1 - 6/26/25

June 26, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.c.i.1

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS

FROM: Isonel Brown, MS, MBA

RE: LSBN Financial and Compliance Auditor

Action Requested

For informational purposes. No action is required

Summary/Background

The contract for LSBN's audit services has been awarded to Griffin & Furman, LLC in Covington, Louisiana, for the fiscal years ending June 30, 25, through June 30, 2027. The contract ends on September 1, 2027. The Louisiana Legislative Auditors is responsible for auditing state agencies and contracts with CPA firms to perform financial and compliance audits through their competitive bid process.

Fiscal Impact

\$11,665 per fiscal year

Attachments

2.c.i.2 - 6/26/25

June 26, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.c.i.2

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS

FROM: Isonel Brown, MS, MBA

RE: Compliance Questionnaire

Action Requested

Acceptance and Approval of the Louisiana Compliance Questionnaire and Board Resolution

Summary/Background

The preparation and adoption of the Louisiana Compliance Questionnaire are required components of the financial and compliance audit of Louisiana governmental units. The questionnaire must be presented to and adopted by the governing body by means of a formal resolution in an open meeting. The document will be signed by the Chief Executive Officer, Board President, and Vice President. The board resolution will be signed by the presiding officer.

Fiscal Impact

None

Attachments

LSBN's Compliance Questionnaire
Board Resolution

2.c.i.3 - 6/26/25

June 26, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.c.i.3

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS

FROM: Isonel Brown, MS, MBA

RE: FY 2025 Amended Annual Budget

Action Requested

Approval of proposed FY2025 amended annual budget

Summary/Background

In preparing the proposed FY2025 amended annual budget, management considered LSBN's actual revenues and expenses through 5/31/2025. The highlights of the amendments include previously board-approved expenditures for OLRP, amendments to professional services contracts for outside attorney and special counsel, and IT capital expenditures. Also proposed are increases in renewal income for RNs and APRNs based on revenues collected through 5/31/2025.

The column labeled FYE 6/30/25 Proposed Budget Amendments details the proposed amendments by line item.

Fiscal Impact

As noted above.

Attachments

Proposed FY2025 amended annual budget

3.b - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 3.b

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
**FROM: KAREN C. LYON, PhD, RN, NEA CHIEF EXECUTIVE OFFICER/
EXECUTIVE DIRECTOR**
RE: 2024 NURSE SUPPLY REPORT

Action Requested

Accept Report

Summary/Background

The 2024 Louisiana State Board of Nursing (LSBN) Licensure Renewal season marked the tenth year of renewals using the National Council of State Boards of Nursing (NCSBN) Optimal Regulatory Board System (ORBS) online licensure renewal system. This is the seventh year that LSBN will have licensure data on all licensed registered nurses (RNs) and advanced practice registered nurses (APRNs) available through ORBS. The LSBN IT Department, Center for Nursing, and the ORBS Team have worked diligently over the last ten years to ensure the quality and accuracy of the data that will be used by our stakeholders to inform policy makers related to Louisiana's RN and APRN workforce.

This report is based on a snapshot of every RN and APRN that had an active license to practice in Louisiana on December 31st, 2024. This will be the sixth year that LCN will have the ability to continue the process of trending data since LSBN's transition to ORBS.

Fiscal Impact

None

Attachments

2024 Nurse Supply Report

2024 Snapshot of Nursing Education Capacity and Nursing Supply in Louisiana

4.a - 06/26/2025

June 26, 2025 Board Meeting

BOARD AGENDA ITEM NO. 4.a

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: TRACEY P. MOFFATT, MHA, BSN, RN LSBN BOARD PRESIDENT
RE: PRESIDENT'S REPORT**

Action Requested

To accept the report of the president.

Summary/Background

Fiscal Impact

Attachments

President's Report

4.b - 06/26/25

June 26, 2025

BOARD AGENDA ITEM NO. 4.b

TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: JENNIFER M. MANNING, DNS, APRN, CNS, CNE
RE: VICE PRESIDENT’S REPORT

Action Requested

Accept the Vice President’s Report

Summary/Background

For the ten months ended April 30, 2025, 2024, and 2023, the results are summarized below. The 4/30/25 year-to-date income is higher than the 4/30/24 and 4/30/23 year-to-date income primarily because of increased licensing revenue and interest income. Expenses are generally consistent with the prior two years when compared to the average of the two prior years.

The balance in the money market is \$2,892,383.63, and the invested cash totals \$15,500,000. At present, the Board has 11 investments maturing in 10 of the next 12 months.

	4/30/2025	4/30/2024	4/30/2023
Total assets	\$36,358,938.58	\$37,090,433.73	\$33,151,689.11
Total liabilities	\$20,826,725.26	\$25,317,511.16	\$23,634,008.93
Equity	\$15,532,213.32	\$11,772,922.57	\$ 9,517,680.18
Total income	\$ 9,789,841.40	\$ 9,626,788.04	\$ 9,068,124.79
Total expenses (before capital outlay expenditures)	\$ 6,581,223.05	\$ 6,429,285.96	\$ 6,051,622.99
Net income (loss) before capital outlay expenditures	\$ 3,208,618.35	\$ 3,197,502.08	\$ 3,016,501.80
Capital outlay expenditures	-	\$ 124,400.00	-
Net income (loss)	\$ 3,208,618.35	\$ 3,073,102.08	\$ 3,016,501.80

Fiscal Impact

For the fiscal year ending June 30, 2025, the Board will be recognizing the 2nd year of the two-year license renewals received in the fiscal year ended June 30, 2024, using the average percentage of renewals received in the months of October, November, and December of the fiscal years ended June 30, 2016, 2017, and 2018. The amounts recognized in October 2024 were \$528,500 in RN renewals and \$98,200 in APRN renewals, the amounts recognized in November 2024 were \$729,300 in RN renewals and \$119,900 in APRN renewals, and the amounts recognized in December 2024 were \$2,709,900 in RN renewals and \$368,900 in APRN renewals.

These revenues were in addition to the first year of the two-year renewals received in October, November, and December 2024, and January 2025.

Attachments

April Investments

April Financials

4.c - 06/26/2025

June 26, 2025

BOARD AGENDA ITEM NO. 4.c

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS
FROM: KAREN C. LYON, PhD, RN, NEA CHIEF EXECUTIVE OFFICER/
EXECUTIVE DIRECTOR
RE: CEO REPORT**

Action Requested

To accept the report of the CEO

Summary/Background

Fiscal Impact

Attachments

June 2025 CEO Report

Notice of Intent LAC 46: XLVII.3515

FEIS LAC 46: XLVII.3515

Notice of Intent LAC 46: XLVII.3707

FEIS LAC 46: XLVII.3707